



Partnerships Manager

Habitat for Humanity Grey Bruce is seeking a dynamic and relationship-driven Partnerships Manager to lead our partnership development, fundraising initiatives, and community engagement efforts. This is an exciting opportunity for a passionate professional who believes in our mission and wants to make a meaningful impact in the community.

Reporting to the Executive Director, the Partnerships Manager is responsible for developing and executing strategies that strengthen partner relationships, grow revenue, and enhance brand awareness. This role also provides leadership to a small team and plays a key role in advancing fundraising and marketing efforts.

Key Responsibilities

Partnership Development & Management

- Build and steward strong relationships with corporate, community, and school partners
- Identify and secure new partnership opportunities
- Act as the primary liaison for partner engagement and communication
- **Develop, implement and facilitate partnership agreements**
- **Solicit new partnerships with corporate partners and organizations that align with the Habitat for Humanity Brand.**

Fundraising & Philanthropy

- Develop and implement fundraising plans
- Develop, lead and execute fundraising campaigns
- Coordinate donor events and support third-party initiatives
- Research and write grant proposals
- Support national campaigns and legacy giving programs

Team Leadership

- Supervise, **provide direction** and support the Program/Volunteer Coordinator and Fundraising/Events Coordinator **roles in the organization**
- Foster a positive, accountable, and collaborative team environment
- Set clear goals and support staff development
- **Complete regular check in's and track KPI's**

Marketing & Communications

- **Design, develop and** Oversee social media, website content, ~~and~~ partner communications **and promotional materials.**
- Deliver presentations and promote the organization in the community
- **Promote the Brand through community outreach and engagement events**

Data & Reporting

- Manage donor database (DonorPerfect)
- Track fundraising performance and prepare reports
- **Complete follow up reporting for grant requirements**

Qualifications

- Post-secondary education in business, marketing, communications, or related field
- 3–5 years of experience in fundraising, partnerships, or event management
- Proven success in donor relations, grants, or major gifts
- CFRE designation is an asset

Skills & Attributes

- Strong leadership, organizational, and project management skills
- Excellent communication and presentation abilities
- Relationship-focused with a collaborative approach
- Ability to manage multiple priorities with attention to detail
- Proficiency in MS Office, social media, and donor databases

Additional Requirements

- Full-time (40 hours/week) with occasional evenings and weekends
- Based in Springmount with some travel required
- Valid driver's license and reliable transportation
- **Maintain tracking requirements for grant fund reporting**

Habitat for Humanity Grey Bruce, a non-profit, housing organization, builds affordable homes with families who currently live in substandard housing. Since 1987, we have built 80 homes throughout Grey and Bruce counties.

We offer a competitive salary and great benefit package. For full job description please go to habitatgreybruce.ca

Please send your resume in confidence to:

**Habitat for Humanity Grey Bruce Attention: Rachelle MacKenzie, Business Manager
223017 Grey Road 17, Owen Sound, Ontario N4K 5N7 Email: rachelle@habitatgreybruce.ca**

Resumes will be accepted until May 19th, 2026 or until a suitable candidate is found.
We thank all applicants however only those selected for an interview will be contacted.

Habitat for Humanity Grey Bruce is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.