

Board of Directors Position Description March 2025

The Board of Directors (the Board) is the legal governing body which acts on behalf of the stakeholders of Habitat for Humanity Grey Bruce (HFHGB). Our stakeholders include our homeowners, donors, partners, volunteers, Habitat International, Habitat Canada and those in our community who resonant with our mission. The Board functions as a **policy governance** Board. Specific responsibilities of the Board are:

Strategic Direction

- Affirm and promote Habitat for Humanity's Vision, Mission and Core Values;
- Set the Affiliate's strategic direction and overall goals and outcomes (metrics) within the context of the covenant with Habitat for Humanity Canada, appropriate laws, government policy, and community need;
- Monitor strategic performance, program effectiveness and quality

Financial Oversight & Risk Management

- Review financial performance and viability;
- Ensure resources/assets are available and effectively used;
- Oversee risk management to protect assets

Governance

- Establish governance structures to enable the achievement of expected outcomes with clear lines of
 communication and internal accountability in accordance with all legal requirements, HFHGB Bylaws, and the
 Covenant with Habitat for Humanity Canada, and for the purposes described in the Letters Patent, in a
 financially solvent and secure manner;
- Participate on Board Committees to contribute to the development of policies that define the parameters within which the affiliate will operate;
- Assess the effectiveness of the Board's performance

Community

- Provide a link between HFHGB and the community to confirm and expand the affiliate's brand and identity;
- · Advocate on behalf of HFHGB in its efforts to secure resources;
- Participate in Habitat functions (e.g. Ground-breakings, Dedications, Awards Ceremonies) as needed

Supervise the Executive Director

• Ensure there is effective leadership/management within the affiliate

Term & Time Commitment

Directors are also Members of the Corporation and are eligible to serve a maximum of six years divided into three, two-year terms as an orderly means of rotating the Board. The required time commitment will vary from month to month, but a monthly average is about 5 to 7 hours.

Qualifications

- Passionate about the vision, mission and core values of Habitat for Humanity Grey Bruce
- · A person of integrity and maturity having a positive reputation in the community and workplace
- Have sound judgment and discernment; exercise respect for confidentiality and privacy
- Experience in organizational/managerial leadership, and working effectively with teams
- Awareness and understanding of current developments within the areas of affordable housing and poverty
- A history of active volunteer involvement with Habitat for Humanity and/or other not-for-profit organizations
- Understands and agrees to follow HFHGB's Code of Conduct and Confidentiality Agreement
- Be at least 18 years of age