



## Habitat for Humanity Grey Bruce Construction Site Assistant

Habitat for Humanity Grey Bruce, a non-profit, housing organization, builds affordable homes with families who currently live in substandard housing. Since 1987, we have built 44 homes throughout Grey and Bruce counties.

**We are currently accepting applications for a Full time Contract  
Construction Site Assistant for the Build site located in Neyaashiinigmiing.**

### Position Profile

The Site Assistant works closely with the Construction Supervisor and the Construction Manager to ensure the Neyaashiinigmiing Build project is completed on time and efficiently. Contract term is May 6th to December 18th, 2019.

### Construction Site

- Open and close site facilities, maintain tools and equipment
- Welcome Volunteers and contractors; delegate tasks & present safety talk
- Supervise and assist Volunteers; provide instruction and training as needed
- Administer basic first aid as needed

### Volunteer Management

- Ensure the Food Committee Chair is aware in advance of the number of meals, snacks required each day during the construction period

### Desired Qualifications

#### Skills and Knowledge

- Thorough knowledge and solid understanding of new home construction
- Ability to work with skilled and unskilled volunteers, contractors, trades, and diverse age groups
- Strong desire to train, coach and supervise volunteers of all ages and skill levels
- Ability to multi task with changing priorities while maintaining a high degree of accuracy
- Strong knowledge of Construction and Safety requirements

#### Experience

- Minimum 5 years construction experience in residential construction methods is required
- Experience working (employed or volunteer) with a non-profit, charitable organization
- Have a knowledge of construction safe work practices

#### Requirements

- Flexible work schedule, the work location is Neyaashiinigmiing
- Standard First Aid
- Valid driver's license and a reliable vehicle

For further details on this position please go to [www.habitatgreybruce.ca](http://www.habitatgreybruce.ca)

Please send your resume in confidence to:

**Habitat for Humanity Grey Bruce**

**Attention: Rachele MacKenzie, Business Manager**

**223017 Grey Road 17, Owen Sound, Ontario N4K 5N7    Email [info@habitatgreybruce.ca](mailto:info@habitatgreybruce.ca)**

**Resumes will be accepted until Friday, April 30th, 2019.**

*We thank all applicants however only those selected for an interview will be contacted.*

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*Any personal information submitted will be managed in accordance with the requirements of the Freedom of Information and Protection of Privacy Act, and will be used only to determine eligibility for employment.*

*Habitat for Humanity Grey Bruce is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.*